



WANTED – NEW GOVERNOR

Dear Parents/Carers,

We have an opportunity for a representative on the Governing Body. If you are interested in joining the Governing Body or know somebody who might be, this could be someone within the wider community, please read the information below and contact the Clerk to the Governors, Charlotte Freeman at charlottefreeman@hovejun.brighton-hove.sch.uk

Kind regards

A handwritten signature in black ink, appearing to read 'Charlotte Freeman', written in a cursive style.

Charlotte Freeman
Clerk to Governors

What are we looking for?

Our School Governing Body is made up of parents, staff, local authority and Co-opted Governors. Our Governors may come to us through a variety of routes and with a range of different backgrounds, skills and experiences. They are all volunteers who work together for the benefit of our school and are the link between the school and the community it serves.

We are currently looking for a new Co-opted Governor, to represent our school. We would be delighted to hear from anyone who has:

- **A desire to contribute to and represent our diverse community**
- **An interest in the performance of our school**
- **An open and enquiring mind**
- **The ability to look at issues objectively**
- **The confidence to ask questions and join in debate**
- **A willingness to listen and make informed judgements**
- **The ability to work well with others**
- **Time to spare**
- **Skills in finance and Safeguarding would be desirable**

If you match the above description, you may be the very person to become a Governor at Hove Junior School.

What we can offer:

- **A chance to develop skills in strategic management**
- **The opportunity to work with our team of Governors and staff in improving our school**
- **Training to develop an understanding of specific school issues**
- **A sense of achievement in making a difference to our school**
- **The pleasure of helping students reach their potential**

What is the Governing Body's role?

The Governing Body of our school plays a key role in:

- **Setting targets for raising standards of education achievement**
- **Monitoring progress towards meeting targets**
- **Finding the right balance between supporting and challenging the performance of the Headteacher and therefore the performance of the staff and the school as a whole**
- **Deciding policy and future development plans**
- **Upholding good governance and working towards the success of our school**
- **Appointing the staff**

The Governing Body works together as a team:

- **The Full Governing Body and the 3 sub committees meet each term and carry out monitoring visits in school linked to their committee. Governors are expected to attend all Full Governor Meetings and one sub-committee meeting.**
- **Some Governors have specific responsibilities – for example, Special Educational Needs, Health & Safety, Inclusion, and Self-Evaluation.**
- **In addition to a full and detailed induction programme, all Governors have the opportunity to undertake further training on existing skills or to develop new ones.**

Being a Governor can be enjoyable, stimulating and rewarding. Please do not be put off by thinking that you have to have specialist expertise or knowledge. Enthusiasm, interest and a commitment to attend meetings is much more important to start with and there is training and support available to help you throughout the four years term of office. The Governing Body at Hove Junior School has long since been established and you will be supported by fellow Governors with many years of combined experience.

If you are interested in becoming a member of the Governing Body at Hove Junior School, please contact Charlotte Freeman, Clerk to Governors outlining your expression of interest* (no more than 200 words) as we will be co-opting a Governor rather than holding a parent election. We are particularly interested in recruiting skills in finance and safeguarding. To find out more about the role and the appointment process please email charlottefreeman@hovejuni.brighton-hove.sch.uk

We have now extended the is deadline and look forward to hearing from you. We would ask to receive all expressions of interest by Wednesday 1st November 2017.

*An expression of interest is a summary of your skills and experience in order to fulfil the role.