

Minutes of the Full Governor's Meeting
Held on Tuesday 27th March 2018 at 6.00pm
Portland Road Site

Present: Jeff Nixon (Chair) Shahena Bashir (Vice Chair) Maddie Southern
 Lisa Marshall Louise Wilkinson Nicole Reeves
 Eleanor Cobb Mike Lawson Sarah Shaw
 Charlotte Freeman (Clerk – minutes)

Action

1. **Apologies for absence**
Apologies received and accepted from Jo Corbett, Rachel O'Halleron, Ian Nicholls and Mark Drayton.

2. **Notification of any urgent business**
None received.

3. **Declaration of interest**
None declared.

4. **Minutes of the last meeting/matters arising**
The minutes were signed as a true record of the meeting. There were no matters arising.

5. **Reports from Committees**
Chairs of Committees minutes from 20th February were reviewed by JN and recorded as a true record.
An additional meeting of the Chairs of Committees was held on 22nd March to discuss the possible restructure of the SLT following the resignation of the Head of School from the Portland Road site. Proposals were reviewed and a decision was made. The Infant Co-chairs of Governors and Headteacher were informed of this as one of the options affected one of their members of staff.
The decision of the Chairs of Committees was supported and ratified by the Full Governing Body.

SS highlighted that the finance update was better than anticipated due to HJS accepting second year university students and payment being made earlier to the school.
ML raised the possibility of funding from building projects within the community. Section 106 of a planning application outlines benefits to the local area, and if the school is listed within this then they are entitled to the amount allocated. SS agreed to look into this.

Safeguarding Board minutes from 15th March were reviewed by ML and recorded as a true record.
ML reminded Governors of the good practice in receiving Safeguarding/PREVENT training.
JN welcomed any Governors with an interest in joining the Safeguarding Committee.

**SS to investigate into
community
developments and
possibilities of HJS
listed within Section
106**

He asked governors to discuss any interest with himself and/or ML.

6. **Parent Council minutes**

The minutes of the Parent Council Meetings held in March for PR and HR were discussed.

MS agreed to include a question within the annual questionnaire to parents regarding contributions to school funds and charities following concerns over the numbers of these.

MS to include financial contributions in annual questionnaire to parents

7. **Monitoring reports**

The monitoring reports from the Governor Learning Walk in December and the English Link Governor Learning Walk this month were reviewed.

Copies of monitoring visits, and SLT minutes from meetings with Governor attendance, can be found on the GVO.

CF to upload SLT minutes with Governor attendance onto GVO

8. **Policy Review**

Online Safety Policy – policy ratified.

Data Protection Review – LW covered the new requirements the school must adhere to within the GDPR. LW agreed to meet with SS and HH to move the school forward in becoming fully compliant.

LW to meet with SS and HH – GDPR

ML and SB left the meeting.

Relationship and Sex Education Policy – policy reviewed by Leadership and Management Committee and parent consultation at Parent Council meeting. Policy ratified.

9. **Swimming Pool**

JN reported back from the Chairs of Committees and highlighted the options available to HJS. Considering the compulsory element within the curriculum for swimming, the Full Governing Body accepted Option 1A in repairing and taking on the swimming pool, with the hope to generate extra income from third party use. Decision was ratified.

SS to instruct work to be carried out on swimming pool

MS to send swimming letter out to parents

11. **AOB/Date of next meeting**

Governors' Newsletter – The Full Governing Body supported JC's proposal to include a page within the school newsletter, once every half term, to communicate with parents.

JC to write first Governor's Newsletter

Date of next meeting: **6.00pm, Tuesday 22nd May 2018**