



MEETING OF	Extraordinary Full Governing Body Meeting	
DATE & TIME	Monday 15 th March 2021, 18:00-19:00	
LOCATION	Virtual Meeting – Zoom	
GOVERNORS PRESENT	1. Lisa Marshall (LM) – Co-Chair 2. Louise Wilkinson (LW) – Co-Chair 3. Jo Corbett (JC) – Vice Chair 4. Maddie Southern (MS) – HT 5. David Karp (DK) 6. Anne-Marie Williamson (AMW) 7. Ben Lambert (BL)	8. Sarah Shaw (SS) – SBM 9. Brad Hollick (BHK) 10. Ben Scott (BS) 11. Nargis Miah (NM) 12. Nicola Lord (NL) 13. Suzy Heritage (SH)
QUORUM	7 (of 14) Governors (54%) needed for the meeting to be quorate. The meeting was quorate.	
OTHER ATTENDEES	Lorna Cummings (Head of School – HR & Associate Member)	
CLERK	Belle Howard (BH)	
APOLOGIES	Niamh O’Shea (NO’S) – AHT, PR	
STATUS	Closed	

SUPPORTING DOCUMENTS

AGENDA ITEM	SUPPORTING DOCUMENTS
3. Governance Framework	<ul style="list-style-type: none"> 3. Confidential documents

Questions raised, red. Points agreed, blue. Confidential items, pink. Updates to supporting documents, highlighted.

#	AGENDA ITEM	ACTIONS
1	<p>INTRODUCTION</p> <p>1.1 LW opened the meeting at 18:02 with a warm welcome to participants.</p> <p>1.2 BH requested that the meeting be recorded for ease of drafting minutes, by utilising the record function available in Zoom. BH confirmed that the recording would be deleted once the minutes had been drafted. All participants agreed.</p> <p>1.3 Apologies were received and accepted from NO’S.</p> <p>1.4 There were no conflicts of interest declared.</p>	
2	<p>GOVERNANCE</p> <p>2.1 Terms of Office – LW & LM</p> <ul style="list-style-type: none"> BH highlighted the following Governors who are approaching the end of their terms of office: <ul style="list-style-type: none"> LW – Parent Governor: 17/03/2017-16/03/2021 LM – Co-opted Governor: 10/06/2017-09/06/2021 <p>2.2 Co-opted Governor Appointment</p> <ul style="list-style-type: none"> BH invited LW to share a brief summary of why she would like to be appointed as a Co-opted Governor. 	

Signature *L.C. Wilkinson*

Date 30th March 2021



	<ul style="list-style-type: none"> • LW explained that she remains committed in her role on the Board and advised that she was particularly keen to support the school as it transitions to a Federated Board structure. • LM then (virtually) exited the meeting at 18:07, whilst Governors deliberated. • Governors unanimously agreed to appoint LW for a 4-year term as a Co-opted Governor, through to 14th March 2025. • Governors also unanimously agreed for LW to retain her role as Co-Chair of Governors through to the end of the current academic year. • BH advised that she would also inform Governor Support of LW's appointment as Co-opted Governor. <p>LW returned to the meeting and AMW joined the meeting at 18:09.</p>	
<p>3</p>	<p>GOVERNANCE FRAMEWORK</p> <p>3.1 A confidential item was discussed.</p>	
<p>4</p>	<p>ANY OTHER BUSINESS</p> <p>4.1 The next meeting is scheduled for Tuesday 30th March 2021 at 18:00.</p> <p>4.2 BH reminded Governors that in order to participate in any voting decisions at the next meeting, they would need to be in attendance – voting by proxy is not permissible.</p> <p>4.3 The meeting closed at 19:03.</p>	