



# HOVE JUNIOR SCHOOL

Portland Road, Hove, East Sussex, BN3 5JA

Web: [www.hovejuniorschool.co.uk](http://www.hovejuniorschool.co.uk)

Email: [portlandroadenquiries@hovejun.brighton-hove.sch.uk](mailto:portlandroadenquiries@hovejun.brighton-hove.sch.uk)

Telephone: 01273 916609

Holland Road, Hove, East Sussex, BN3 1JY

Web: [www.hovejuniorschool.co.uk](http://www.hovejuniorschool.co.uk)

Email: [hollandroadenquiries@hovejun.brighton-hove.sch.uk](mailto:hollandroadenquiries@hovejun.brighton-hove.sch.uk)

Telephone: 01273 916707

May 2023

## Year 2 Transfer to Hove Junior School – Portland Road

Dear Parents and Carers,

### September 2023

We are delighted that your child will be joining Hove Junior School at our site in Portland Road in September 2023. We would like to take this opportunity to explain the transition process to you. As previously communicated, Year 2 classes will be mixed prior to joining Year 3 at Hove Junior School. Details of this process are in our Class Mixing Policy, which has been attached with this letter.

We are committed to ensuring that the transfer from the Infants to the Junior School is not just smooth, but is actually a very positive and exciting experience for all the children. Equally, we want this to be the case for parents and carers. We will work with Mr Massey, Head of School and the year 2 team to ensure a smooth transition over the summer term. We have planned some activities for this term that that we would like to explain to you.

Additional telephone appointments with our Inclusion Manager, Ms Mandy Stuart can be arranged via the inclusion email at school or by contacting our SENCo administrator, Mrs Lou Molloy, on [loumolloy@hovejun.brighton-hove.sch.uk](mailto:loumolloy@hovejun.brighton-hove.sch.uk) or [inclusionteam@hovejun.brighton-hove.sch.uk](mailto:inclusionteam@hovejun.brighton-hove.sch.uk). Please state the name of your child and which site they will be based at in your correspondence.

### Class teacher's meeting new teacher June 2023

Our Year 3 teacher's will be going over to the Infant school to see the children in their Year 2 classes and to meet with the Year 2 teams for transition meetings.

### Proposed Parent/Carer Session – Tuesday 27<sup>th</sup> June 2023 at 6pm

We would also like to be able to meet with parents/carers before the summer holidays and would like to invite you to a proposed evening meeting on Tuesday 27<sup>th</sup> June at 6pm. At this meeting we would like to go through information about the school with you and give you an opportunity to ask any questions you may have, see their new classrooms and look around the school.

### Transition Day – Friday 7<sup>th</sup> July 2023

We realise that there is a lot of information in this letter. Please do not hesitate to contact us if you have any questions or concerns through our enquiry email **FAQ Year 2 to 3 Transition for Miss Rachel Jeffers**.

Additional information about the school can be found on our school website and in the 'New Starter' section [www.hovejuniorschool.co.uk](http://www.hovejuniorschool.co.uk)

Many thanks and we very much look forward to meeting you, and working with you, over the next four years.

Yours sincerely



We're working  
towards Artsmark  
Awarded by Arts  
Council England



Hove Junior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Maddie Southern  
**Headteacher**



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