



HOVE JUNIOR SCHOOL

Portland Road, Hove, East Sussex, BN3 5JA

Web: www.hovejuniorschool.co.uk

Email: portlandroadenquiries@hovejun.brighton-hove.sch.uk

Telephone: 01273 916609

Holland Road, Hove, East Sussex, BN3 1JY

Web: www.hovejuniorschool.co.uk

Email: hollandroadenquiries@hovejun.brighton-hove.sch.uk

Telephone: 01273 916707

Years 4 – 6 only - Breakfast Club Bookings – Portland Road

Held in the Creative Room from 7.45 – 8.45am

Dear Parent/Carers

Welcome to our breakfast club **magic**booking system.

Account: You will be able to create your account, make or cancel bookings, access past bookings details and payment history 24/7. You will also have full control of yours and your children data including health care plans, emergency contact details, authorised collectors and communication preferences. **Bookings for the new academic year will go live on Monday 10th July 2022 from 9am.**

Bookings:

You will make your bookings online.

If you already have an account with another school or organisation please follow the instructions below:

Follow the link: <https://hovejuniorschool.magicbooking.co.uk>

1. Parents registered with another provider, should choose “Sign In” and enter their existing credentials to login.
2. Once logged in, parents will have to confirm that their accounts will be extended to Hove Junior.
3. After acknowledging the T&Cs, parents will need to register with the Centre ‘Hove Junior’.
4. Parents can then import their child’s details onto Hove Junior Magic booking site.

Payments: You will be able spread the cost of your booking with a monthly instalment plan. This only applies to booking that last over 34 days and your payment plan will be of the same duration as the booking. The cost for each session is £5.00. This is an increase of 50p per session, as agreed by our school Governing Body, in keeping with the inflation in food and energy costs. Your payments will be equal every month, making it easy to budget your expenses. It works a little bit like your utility bills, you pay the same amount every month regardless of how much you consume, the only difference is that there won’t be any adjustment at the end of the period as these will happen in real time; If you cancel or add dates to an existing booking your monthly payments will automatically be adjusted to reflect the cost difference.

The other good news is that you won’t even have to worry about making your payments! After making your first payment online at the point of booking, your



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Hove Junior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

following instalments will automatically be taken on the same date every month. You will receive a reminder 5 days before your payment is taken.

Of course, bookings that are for a period shorter than 34 days will have to be paid up front.

Childcare vouchers: You will be able to integrate the element of Childcare vouchers at the point of booking. The system will then give you the balance to pay based on how much you are planning to pay with the tax-free scheme. **You will still need to instruct your Tax-free scheme to pay us.**

WHERE TO FIND YOUR ACCOUNT

You can create your account by clicking the following link

<https://HoveJuniorSchool.magicbooking.co.uk>

Simply click the button 'Create an account' and follow the instructions. The help section contains all the information you need. Please take care to create your account and add your child/s full details **and remember to select the correct school site (Portland Road Years 4 – 6 Breakfast Club, without this, your booking will not be processed.** Alternatively, visit Hove Junior School website here <https://www.hovejuniorschool.co.uk/> and go to parent / carer section and find the title Magic Booking, where you will also find the Magic Booking Parent User Guide.

Once you have completed your registration and added your children you will be able to book your chosen sessions.

Please make sure you have read the T & C's and our Data Privacy Notice.

If you have any questions, please feel free to contact us via email at;
portlandbreakfastclub@hovejun.brighton-hove.sch.uk

Thank you in advance for your cooperation.

Yours sincerely,

Hove Junior School

Yours sincerely,

Maddie Southern
Headteacher



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